

TJA GlobalX  
 Register Company Name: Legalinx Limited  
 tel: 0800 975 8080 fax:029 20 465871  
 E-mail:helpdesk@globalx.co

**Registered Office Service**

<b>Company Name:</b>	
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<b>Address:</b>	

<b>Contact Name:</b>	
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<b>Telephone No:</b>	
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<b>Email Address:</b>	
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<b>Mail Forwarding Address:</b>	

For an annual subscription fee we can provide the following Registered Office Services (please tick the office required)

**Registered office in London** (c/o Legalinx Ltd, Tallis House, 2 Tallis St, Temple, London EC4Y 0AB) .....£299.50 \*

**Registered off in Cardiff** (c/o Legalinx Ltd, Churchill House, 17 Churchill Way, Cardiff CF10 2HH).....£232.95\*

*\*Please note there will be a postage and small handling charge of £1 (UK Contact) and £2 (Overseas Contact) for each item forwarded, this will be charged on a monthly basis*

Our registered office service will provide your company with a statutory address where official mail can be delivered to the company. **Please Note:** This address should not be advertised as a general correspondence address for the company.

**Before any of the above services are activated, we require to be provided with the evidence of identity information.**

- **Evidence of Identity**  
 Please provide evidence of identity of the beneficial owners of the Company :credit card/bank or mortgage statement (which is no more than three months old) showing the directors names and current residential addresses, together with certified copies of their passports or driving licences
- **KYC Form**  
 Please complete and return the Know Your Customer (KYC) form

*The prices quoted above are our annual subscription fees. Fees quoted inclusive of Vat (UK based clients only)*

**Methods of payment**

**The above service is only available on an annual basis and payment must be made on instruction. The following methods are available:-**

By Cheque made payable to Legalinx Limited  
 By the following credit cards:- Mastercard/Visa/Switch/Delta/Eurocard please complete the form overleaf.  
 By Bacs Payments

If you wish to start paying by Bacs please use the details below and forward a remittance advice by your preferred method with details of your Bacs reference (ideally your company name) in which the payment has been made, noting the amount of the payment and the invoices to which it relates, so that it can be reconciled with our bank details and therefore paid off your account without delay.

**Please provide the Invoicing details for the service**

<b>Invoice Name and Address:</b>	

**Bacs Payments**

Please check the details below against your records if you pay by Bacs.

If you wish to start paying by Bacs please use the details below and forward a remittance advice by your preferred method with details of your Bacs reference (ideally your company name) in which the payment has been made, noting the amount of the payment and the invoices to which it relates, so that it can be reconciled with our bank details and therefore paid off your account without delay.

Bacs Payments Details For Legalinx Limited	Churchill House 17 Churchill Way Cardiff CF10 2HH
Legalinx Limited Telephone Number	0800 975 8080
Legalinx Limited Fax Number	02920 465 871
Legalinx Limited E-Mail for Bacs remittance details	christine.saunders@legailnx.co.uk
Bank Name	HSBC Bank
Bank Branch	High Street, Uxbridge
Bank Sort Code	40-45-08
Bank Account Number	22373394
Bank Account Name	Legalinx Limited
Bank Account Address	PO Box 41 High Street, Uxbridge, Middlesex
If you are making a payment from <b>overseas</b> you will be charged by the bank and should allow an extra amount as advised by your bank in your payment for this, please use the following IBAN code and SWIFT code:	
IBAN Code	GB48MIDL40450822373394
SWIFT Code	MIDLGB22

**Settlement terms strictly 30 days net.**

For further information, or any queries, please contact the Helpdesk [helpdesk@globalx.co](mailto:helpdesk@globalx.co)